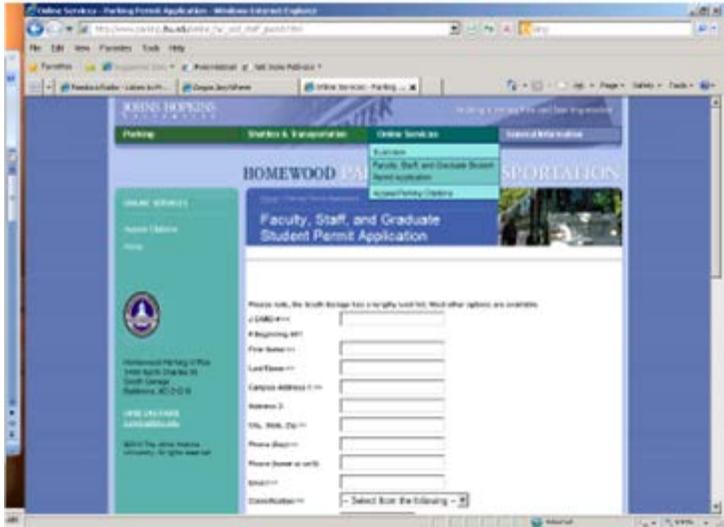


Procedure to Start Parking via JHU Homewood Parking Office:

1. Log on to the JHU Homewood Parking & Transportation website:
http://ts.jhu.edu/Parking/Parking_Permit_Application/index.html
2. Select “Faculty, Staff, and Graduate Student Permit Application” under the “Online Services” tab at the top of the page.



3. Complete all fields of online form and “Send Form” once complete.
 - “Classification Field” –Select “Staff”
 - “Monthly Payment Method” –Select “Payroll Deduction”
 - “Lot Requested” –Select “Keswick Parking”
4. Once the form is submitted to the Parking Office, you will receive an automatic email response advising you to contact the Parking Office via phone or in person for the last steps in finalizing your parking authorization. (410)516-PARK or parking@jhu.edu
5. The first month’s parking payment is due upfront and payable to the Parking Office via *cash, credit card or check*. You will pick up your parking hangtag at the Homewood Parking Office; payment must be made before or at the time of pickup.

**Homewood Parking Office
3101 Wyman Park Dr.
South Garage
Baltimore, MD 21218**

6. The office is located in the South Parking Garage (to the right as you enter the parking lot “See attached Map”
7. **The Homewood Parking Office will validate your parking when visiting their office.

Effective immediately, any parking related issues, change of vehicle information, Start / Stop parking requests, etc. should be directed to the Homewood Parking Office.